Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance

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Online Guide Transmittal 2024-42
August 1, 2024

To:	**Department of Transitional Assistance Staff**
From:	**Sarah Stuart, Associate Commissioner for Local Implementation and Special Populations**
Re:	**EAEDC: Clarification of Authorization for Reimbursement of Interim Assistance (AP-SSI-IAR) Form Requirements and Changes to the SSI Application process.**

Overview

Since the release of 2024-20 Interim Disability procedures for EAEDC and SNAP on 3/14/24, additional clarification and a correction is needed regarding the requirement for certain Emergency Aid to the Elderly, Disabled, and Children (EAEDC) clients to sign the Authorization for Reimbursement of Interim Assistance (AP-SSI-IAR) form. The Department has also become aware of changes to the Supplemental Security Income application process.

Purpose

The purpose of this Online Guide Transmittal is to inform staff of updated guidance on:

- clarification of which EAEDC clients are required to sign the AP-SSI-IAR form,

- clarification of which clients must apply for SSI, and

- updates to the Social Security Administration website, that now allows clients to apply for SSI online rather than just request an appointment to apply.

New Online Guide Pages	**Topic:**	EAEDC
	Book:	Basic Case Activities and Maintenance
	Chapter:	Supplemental Security Income Requirements
	Page:	Authorization for Reimbursement of Assistance (AP-SSI-IAR)
	Topic:	EAEDC
	Book:	Basic Case Activities and Maintenance
	Chapter:	Supplemental Security Income Requirements
	Page:	SSI Application Requirement-EAEDC

Obsoleted Online Guide Pages	**Topic:**	EAEDC
	Book:	Categorical Requirements
	Chapter:	Disability
	Page:	Authorization for Reimbursement of Assistance (AP-SSI-IAR)
	Topic:	EAEDC
	Book:	Categorical Requirements
	Chapter	Disability
	Page	Supplemental Security Income Requirement-EAEDC
	Topic:	EAEDC
	Book:	Categorical Requirements
	Chapter:	Elderly
	Page:	Supplemental Security Income Requirements-Elderly EAEDC

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to DTA.Procedural Issues.

Systems issues should be directed to the Systems Support Help Desk.