



*Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance*


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**Online Guide Transmittal 2021-91
November 24, 2021**

To: Department of Transitional Assistance Staff
From:  Sarah Stuart, Associate Commissioner for Change Management
Re: SNAP: Bay State CAP Clients Reporting Medical Expenses

Overview

Clients on Bay State CAP cannot receive a medical expense deduction while on Bay State CAP. However, there are times when a client would benefit from being removed from Bay State CAP and placed on regular SNAP, once medical expenses and other deductions are considered. Staff must reach out to clients who indicate that they have medical expenses or submit medical expenses to determine their actual shelter expenses and SUA type, since they are often not recorded in BEACON for Bay State CAP households.

This information is necessary to determine if the client will receive a higher SNAP benefit remaining on Bay State CAP or if they would receive a higher benefit amount by crediting them with the medical expenses and switching the household to regular SNAP.

Purpose

This Online Guide update is to advise staff of procedures for processing medical expenses for Bay State CAP cases.

**New Online
Guide Page**

Book: SNAP
Chapter: Certification Types
Subchapter: Bay State CAP
Page: Bay State CAP Clients Reporting Medical Expenses

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to DTA.Procedural Issues.

Systems issues should be directed to the Systems Support Help Desk.
