



*Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance*

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Secretary

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Commissioner

**Online Guide Transmittal 2018-26  
April 6, 2018**

**To:** Department of Transitional Assistance Staff

**From:**  Paul Sutliff, Assistant Commissioner for Programs and Field Operations

**Re:** TAFDC and EAEDC: In-Kind Income

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**Overview**

In-kind income is a benefit received in any form other than money for a specific expense such as free rent, utilities, clothing or food, but not necessarily limited to those. For TAFDC and EAEDC grant calculations, shelter and food shall be deducted as income in-kind based on pre-determined standard values (see 106 CMR 704.510).

In-kind income must not be presumed solely based on non-payment of shelter expenses. Any obligation, incurred obligation or partial payment towards an allocated shelter expense must be considered when making a determination.

**Important:** A client in an EA shelter must receive the in-kind utility deduction when reporting a cell phone expense.

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**Purpose**

The purpose of this Transmittal is to advise staff about new and updated Online Guide content as it relates to In-kind income.

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**Revised Online  
Guide Pages**

**Topic:** EAEDC  
**Book:** Financial Requirements  
**Chapter:** Income - EAEDC  
**Page:** In-Kind Income – EAEDC

**Topic:** TAFDC  
**Book:** Financial Requirements  
**Chapter:** Income -TAFDC  
**Page:** In-Kind Income – TAFDC

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**New Online  
Guide Pages**

**Topic:** EAEDC  
**Book:** Financial Requirements  
**Chapter:** Income -EAEDC  
**Page:** In-Kind Income Q & A - EAEDC

**Topic:** TAFDC  
**Book:** Financial Requirements  
**Chapter:** Income - TAFDC  
**Page:** In-Kind Income Q & A - TAFDC

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**Questions**

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA Mailbox.

Systems issues should be directed to the Systems Support Help Desk.

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