

The *Child Care Fact Sheet* has been revised. Refer to Field Operations Memo 2007-66 for more information and use the revised version of this form.

Revised Brochure

25-650-1207-05

25-651-1207-05 (S)

EITC - B (Rev. 12/2007)

File Your Tax. Get Cash Back. It's That Easy

The EITC brochure has been revised. Refer to Field Operations Memo 2007-66 for more information and use the revised version of this brochure.

From the Hotline

An index to “From the Hotline” questions and answers published in *Transitions* during 2007 has been compiled below. The index is intended to provide quick access to policy information. Please remember that this index explains policy/procedure current as of the month/year in which the question and answer were issued.

Emergency Aid to the Elderly, Disabled and Children

Topic	Month	Related Policy, 106 CMR:
Asset - Tax Refund	March	321.120(I)
Competent Medical Authority	May	701.600(H)
Disabled - Medical Report	May	320.200
Income - Noncountable EIC	March	321.250(FF)
Income - Noncountable Reverse Mortgage	April	321.250(II)

EA: Clarification of the Noncompliance Process

Field Operations Memo 2007-64

This memo clarifies for staff the noncompliance process and discusses the referral staff must make to one of three support agencies before making a noncompliance referral to the Noncompliance Committee. The support agencies have staff trained in substance abuse, mental health and/or trauma-related services.

2008 Social Security/SSI COLA for TAFDC, EAEDC and FS

Field Operations Memo 2007-65

Effective January 2008, Social Security benefits and SSI benefits will increase by 2.3 percent. The basic Medicare Part B premium will increase from \$93.50 to \$96.40 per month.

This memo identifies:

- general BEACON activities for processing the 2008 Social Security/SSI COLA; and
- AU Manager and Supervisor activities required to prepare for the 2008 Social Security/SSI COLA.

Earned Income Tax Credit (EITC), Massachusetts Earned Income Credit (EIC) and Child Care Assistance Mailing

TAFDC and FS
Field Operations Memo
2007-66

This memo informs TAO staff about the annual Earned Income Tax Credit (EITC), Massachusetts Earned Income Credit (EIC) and Child Care Assistance campaign mailing beginning in January 2008.

The mailing will be sent to all active TAFDC clients, all former TAFDC clients whose case closed as of January 1, 2007 and all active food stamp cases, excluding FS cases in the Malden Centralized SSI Office and FS cases receiving TAFDC.



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Food Stamp Program

Topic	Month	Related/Procedure Policy, 106 CMR:
Assets - Tax Refund	March	363.130(E)
Categorical Eligibility	March	365.180
Deduction - Dependent Care	November	364.400(D)
Deduction - Shelter	April	364.400(G)
Deduction - Shelter Vacated Home	August	364.400(G)
Deduction - Shelter Shared Housing	July	364.400(G)
Deduction - SUA	April	364.400(G)
Deduction - SUA	August	364.400(G)
Deduction - SUA LIHEAA	October	364.400(G)
Deduction - SUA - H-EAT	October	F.O. 2007-31, F.O. 2007-31A
Food Stamp ET	August	362.310
Household Concept Purchase and Prepare	July	361.200(B)
Household Concept Purchase and Prepare Elderly and Disabled	December	361.200
Income - Excluded Nonrecurring Lump Sum	March	363.230(I)
Income - Excluded Reverse Mortgage	April	363.230(E)
Income - Excluded Vendor Payments	February	363.230(B)
Noncitizen - Battered	June	362.220(B)
Noncitizen - LPR	May	362.220(B)
Questionable Information	July	361.620

Transitional Aid to Families with Dependent Children

Topic	Month	Related Procedure Policy, 106 CMR:
Asset - Tax Refund	March	204.120(I)
Confidentiality	September	701.320
Domestic Violence Shelter	February	705.350
Employment Development Plan	November	207.110
Exemption - Essential to Care	May	203.100(A)
Income - Noncountable Reverse Mortgage	April	204.250(LL)
Infant Benefit - Layette and Crib	August	705.600
Monthly Reporting	November	702.930
Noncitizen - LPR	May	203.675(A)
Obtaining Benefits	August	701.220
Relocation Benefit	February	705.350
Support Services - Child Care	November	207.210(A)
Teen Parent	February	203.640

FYI

Changes to DTA Online

This month you will see the following changes to DTA Online.

Administrative Memos

The list of available options now includes the memo entitled: *Department of Transitional Assistance Affirmative Action Plan for Fiscal Year 2008/2009.*

Diversity - Plan

Selecting Diversity Plan displays the *Agency Diversity Plan for Fiscal Years 2008/2009.*

FYI

Changes to Policy Online

This month you will see the following changes to Policy Online.

Policy Online Main Page

The list of options on the Policy Online main page includes the following new options:

- *From the Forms File;*
- *From the Hotline;*
- *Keypoints;* and
- *Quality Corner.*

When selected, the years 2007 and 2008 appear and when selected, the columns for November and December 2007 and January 2008 can be viewed. Each month, these options will be updated with the columns issued in *Transitions*. DTA Online's *Monthly Updates* will continue to be updated and available for reference purposes.

2008 Link

The following Policy Online pages contain a 2008 link:

- *BEACON Online Help Updates;*
- *Field Operations Memos;*
- *From the Forms File;*
- *From the Hotline;*
- *FYIs;*