

DTA-DPC P.O. Box 4406
Taunton, MA 02780-0420

Massachusetts Department of Transitional Assistance

Mary Smith
1 Main Street
Fall River, MA 02720

Agency ID: 1111111

Date: 12/01/2017

Returned Document Notice

Dear Mary Smith:

DTA received the enclosed document from you. We cannot accept it because:

- it is incomplete and not signed

Please complete and/or sign the document as soon as possible and send it to:

- Mail to DTA Document Processing Center, P.O. Box 4406, Taunton, MA. 02780-0420
- Fax to **(617) 887-8765**; or
- Upload to the DTA Connect App
- Scan at a DTA office

DTA will date stamp the document on the day we have a complete and signed copy.

Need help because of disability?

If you have trouble doing something we asked you to do because of a physical or mental health problem:

- Call a **Client Assistance Coordinator** for help. Call **1-877-382-2363** and ask to speak to a Client Assistance Coordinator.
- We may be able to give you extra help, or adjust a rule. This is called an **accommodation**. Talk to a Client Assistance Coordinator.