

FYI

Post-Secondary Education and Four-Year Colleges

Transitional Assistance Office staff are reminded that an Employment Development Plan (EDP) cannot be approved for participation in a post-secondary education program that is beyond the associate's degree level. See 106 CMR 207.140.

Staff are also reminded that ESP support services for recipients with an approved EDP must be authorized *only* for the hours required to support the ESP activity that is included in the approved EDP. Staff should note also that recipients eligible as "grandfathered" (see 106 CMR 203.400(B)) who are finishing their four-year college program are eligible for ESP support services.



**Remind recipients with children to immunize!
A healthy start for all!**

FYI

PRISM II - School Attendance and Review Alerts

Since Transitional Assistance Offices no longer receive the yearly TAFDC Potential to Graduate Report or the EAEDC Student Report, it is important to remember that Transitional Assistance Workers must check their weekly PRISM II Alerts that identify:

- TAFDC: School Attendance Child Turns 18
- TAFDC: School Review Child Turns 19
- EAEDC: School Attendance Child Turns 18 and
- EAEDC: School Review Child Turns 21.

Determine the current eligibility for those identified by PRISM. Alert and initiate any necessary action on the case. Instructions on the PRISM II Alerts are found in the *PRISM II User's Guide*, Chapter II.

FYI

DOR New Hire Recipient Match Change

Beginning in June, the DOR New Hire Recipient Match will be run semimonthly.

Transitional Assistance Office staff will receive reports and alerts at the beginning of the month and mid-month. The report received in paper form is the SSN match only. The SSN *and* name matches are shown as alerts on PRISM II. Please follow the current DOR New Hire Recipient Match Report procedures, as this change requires no new action from TAO staff.

For detailed Department of Revenue New Hire Recipient Match Report procedures, refer to *PRISM II User's Guide*, Chapter II: Alerts.

FYI

Food Stamp Household Expenses

The Landlord Verification form and the Shared Housing Verification form are the preferred methods of verifying information on landlord/tenant and shared housing arrangements; however, food stamp regulations provide that verification cannot be limited to a single type of document. The AU Manager must accept alternative forms of verification if provided. See 106 CMR 351.640.