

PPER Email 2015-1: NVRA Updated Procedures (Issued 1/21/2015)

Effective January 15, 2015 when a SNAP recertification form is generated, a notice advising clients about their opportunity to register to vote will be included along with the Mail-in Voter Registration form and the Voter Registration Option “Declination” form in the mailing. Declination forms are being sent for informational purposes only; they do not need to be signed or returned to the Department.

Case managers must continue offer voter registration assistance to clients at all interviews – whether they are face-to-face or telephonic.

A future BEACON Build will include similar enhancements for other mailings.

Staff is reminded that clients must be given the preassembled Voter Registration packet at all in-person covered transactions. In-person covered transactions are applications, reevaluations and recertifications, as well as changes of address. Additionally, case managers must offer assistance in completing these forms.