

## **Operations Bulletin 2015-6: Right to Apply (Issued 8/28/2015)**

Every person must be given the right to apply for benefits, even if s/he appears to be ineligible. 106 CMR 702.115(A) states:

Every person has the right, and must be afforded the opportunity, to apply for assistance without delay. Individuals who inquire about assistance must be provided with oral and written informational material about the benefits, conditions of eligibility, rights and responsibilities associated with the cash assistance programs.

If requested, an application must be taken even though an individual appears to be ineligible.

Every person who asks to apply must be given the opportunity to do so. This ensures that if found ineligible, applicants will receive a written notice with the denial reason. Applicants can then appeal the denial if they think the denial is incorrect.