



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance
600 Washington Street • Boston, MA 02111

DEVAL L. PATRICK
Governor


TIMOTHY P. MURRAY
Lieutenant Governor

JUDYANN BIGBY, M.D.
Secretary

JULIA E. KEHOE
Commissioner

Operations Memo 2011-49
October 19, 2011

To: Department of Transitional Assistance Office Staff

From:  Stephanie Brown, Assistant Commissioner for Policy, Program and External Relations

Re: TAFDC –Increased Work Participation Hours Clean-up

Overview

The Fiscal Year '12 state budget increased clients' work program requirement from 24 hours per week to 30 hours per week if their youngest child is between mandatory full-time school age and eight years old. Operations Memo 2011-42 informed case managers:

- about the Work Program requirement changes;
- how to process nonexempt clients impacted by these changes; and
- how to process new applications as of October 1, 2011.

Work Participation Clean-up

Effective the night of October 21, any client with a work requirement reason of "Youngest Child School thru 8" "Noncitizen, School thru 8" "2 Prt, Yngst Child School thru 8" "2 Prt Noncitizen, School thru 8" will have the reason changed to the corresponding new reasons: "Youngest Child School or Older" "Noncitizen, School or Older" "2 Prt, Yngst Child School or Older" and "2 Prt, Noncitizen School or Older."

No case manager action is necessary.

**Work
Participation
Clean-up: Report**

A report listing clients impacted by this change will be e-mailed to TAO directors. Clients will need to meet the 30 hour per week work program requirement beginning with the Participation and Attendance forms entered in November. If the client does not meet the 30 hour per week work program requirement without Good Cause, he or she will be sanctioned. The case manager will need to authorize this sanction.

Questions

If you have any questions, please have your Hotline designee call the Policy Hotline.
