



*Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance*

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Commissioner

**Online Guide Transmittal 2017-110  
December 29, 2017**

**To: Department of Transitional Assistance Staff**  
**From: Paul Sutliff, Assistant Commissioner for Field Operations**  
**Re: SNAP – Updated Reporting Requirements for Change Reporting and Simplified Reporting Households**

**Overview**

The Food and Nutrition Service (FNS) issued a number of regulatory changes via the finalized rules of the Food, Conservation and Energy Act of 2008 (Farm Bill of 2008). To bring the Department into compliance with updated SNAP regulations, pages in the Online Guide were revised to reflect federal guidance concerning reporting requirements for Change Reporting and Simplified Reporting households.

**Purpose**

The purpose of this Online Guide Transmittal is to advise staff about revisions to Online Guide pages to reflect these changes.

**Updated Online Guide Pages: Change Reporting**

<b>Topic:</b>	SNAP
<b>Book:</b>	Certification Types
<b>Chapter:</b>	Change Reporting
<b>Page:</b>	Change Reporting Overview
<b>Topic:</b>	SNAP
<b>Book:</b>	Certification Types
<b>Chapter:</b>	Change Reporting
<b>Page:</b>	Change Reporting Recertification

**Updated Online  
Guide Pages:  
Simplified  
Reporting**

**Topic:** SNAP  
**Book:** Certification Types  
**Chapter:** Simplified Reporting  
**Page:** Simplified Reporting Overview

**Topic:** SNAP  
**Book:** Certification Types  
**Chapter:** Simplified Reporting  
**Page:** Simplified Reporting Case Maintenance

**Topic:** SNAP  
**Book:** Certification Types  
**Chapter:** Simplified Reporting  
**Page:** Simplified Reporting Interim Report

**Topic:** SNAP  
**Book:** Certification Types  
**Chapter:** Simplified Reporting  
**Page:** Simplified Reporting Recertification

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**Questions**

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA Mailbox.

Systems issues should be directed to the Systems Support Help Desk.

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