



*Commonwealth of Massachusetts*  
*Executive Office of Health and Human Services*  
*Department of Transitional Assistance*

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Secretary

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Commissioner

**Online Guide Transmittal 2016-4**  
**January 4, 2016**

**To:** Department of Transitional Assistance Staff  
**From:** *AOS* Anne O'Sullivan, Assistant Commissioner for Change Management  
**Re:** **SNAP: Streamlining the Processing of Expedited and Ongoing Benefits**

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**Overview**

In an ongoing effort to streamline the SNAP application process the Department continues to make systems enhancements to assist case managers in the timely and accurate processing of applications. BEACON Build 48.2 implemented on January 4, 2016, includes changes to the processing of expedited and ongoing SNAP benefits.

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**Purpose**

This Online Guide Transmittal informs staff of the new systems modifications that will be implemented with the deployment of Build 48.2.

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**Systems Modifications**

The Immediate Needs questions in BEACON will be auto populated with the responses annotated on a web application. This will include information to indicate whether the applicant self-screened and whether a case manager rescreened the applicant for expedited benefits.

When approving a case for expedited SNAP benefits, case managers will be able to process both expedited and ongoing benefits with a single wrap-up **if** all verifications are provided.

Currently when an applicant applies for SNAP and is eligible for expedited benefits, case managers must issue a VC-1 for the expedited benefit requesting identity, if needed, and issue a second VC-1 to request

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**Systems  
Modifications**

verifications to process the application. With the new functionality, case managers will be able to issue a single VC-1. This VC-1 will request identity, with a due date that is 7 days from the date of application. The remaining items on the VC-1 will be due on day-30.

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**Updated  
BEACON Online  
Guide Page**

**Topic:** SNAP  
**Book:** Application Processing  
**Chapter:** SNAP Application Processing  
**Page:** Expedited Benefits

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**Questions**

If you have any questions, please email the DTA Mailbox.  
Systems questions should be directed to the Systems Support Help Desk.

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