

From the Hotline

A “From the Hotline” index of the questions and answers published in *Transitions* during 2006 has been compiled below. The index is intended to provide quicker access to policy information. Please remember that this index explains policy and procedure as of the month and year in which the question and answer were issued.

Emergency Assistance

Topic	Month	Related Policy/Procedure 106 CMR:
Housing Assistance Program	August	309.039
Self-Sufficiency Plan	August	309.040, <i>EA User's Guide: Emergency Assistance, SSI Benefits and BEACON</i> , Chapter V
SSI Benefits and Emergency Assistance	August	<i>EA User's Guide: Emergency Assistance, SSI Benefits and BEACON</i> , Chapter XII
Twelve-Month Period Exceptions	August	309.040

Food Stamps

Topic	Month	Related Policy/Procedure 106 CMR:
Application Processing	September	FO Memo 2006-30
Asset: Prepaid Funeral/ Burial Lot	April	363.140
Categorical Eligibility	October	365.180
Citizenship Verification	March	362.210
Employment and Training	November	362.310
Flexible Credits	February	FYI, January 2006
Lump Sum	October	363.130
Noncitizen	March/May	362.220
Noncountable Asset: Gift Cards	December	
Residents of Institution	July	361.240
Student Eligibility	November	362.410

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Quality Corner

This month we will discuss an error caused by the incorrect attribution of shelter expenses.

Shelter

The grantee lived with her boyfriend and five children. They received TAFDC and SSI. The boyfriend was the biological father of three of her children; before he was made active in the grantee's TAFDC AU, the boyfriend had his own EAEDC AU.

At the time of the last certification, the grantee verified that her monthly rent was \$247. This rental amount was entered on BEACON under the grantee's name. QC determined that BEACON used a total of \$447 as the shelter amount in the grantee's FS calculation.

When the grantee's boyfriend was receiving EAEDC, monthly rent of \$200 dollars was attributed to him for both cash and FS. The rental amount on the Shelter Expenses window was never zeroed out when the boyfriend was made active in the grantee's TAFDC AU. Therefore, BEACON added the boyfriend's old rent of \$200 to the current \$247 rental amount attributed to the grantee. The use of the boyfriend's rent in the FS benefit calculation caused an error.

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From the Forms File

Please be advised that an initial supply of DTA letterhead with the names of Deval L. Patrick, Governor, Timothy P. Murray, Lieutenant Governor and JudyAnn Bigby, M.D., Secretary of EOHHS were distributed to TAOs and a full supply will be shipped as soon as possible.

Revised Form

25-310-0107-05

25-311-0107-05(S)

FRBI (Rev. 1/2007)

*Family Resource Brochure
Information Sheet*

This information sheet has been revised to include updated contact information for the various services available to applicants and recipients.

09-090-1206-05

09-091-1206-05 (S)

NFL-Colon (12/2006)

Colon et al., v. Wagner Letter

This notice was developed as a result of the *Colon et al., v. Wagner* court decision. Refer to Field Operations Memo 2006-58 for more information.

Revised Brochure

02-568-0107-05

*Domestic Violence Unit
Brochure (Rev. 1/2007)*

Everyone Deserves to Be Safe

This brochure has been revised to include DTA Domestic

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Food Stamps (continued)

Topic	Month	Related Policy/Procedure 106 CMR:
Transfer of Asset	October	363.150
Transitional Benefit Alternative	June	365.190 <i>A User's Guide: Transitional Assistance Programs and BEACON, Appendix B</i>

Transitional Aid to Families with Dependent Children

Topic	Month	Related Policy/ Procedure 106 CMR:
Caring for the Disabled	December	FO Memo 2006-41
Citizen	May	203.670
Lump Sum Income: Lottery Winnings	October	204.240, <i>A User's Guide: Transitional Assistance Programs and BEACON, XIV-E</i>
Noncitizen	March	203.675
Temporary Absence	July	203.595

Transitional Cash Assistance Programs

Topic	Month	Related Policy/ Procedure 106 CMR:
Funeral/Burial	May	<i>A User's Guide: Transitional Assistance Programs and BEACON, Chapter IV-D.</i>

