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Field Operations Memo 2006-27 A
June 2, 2006

To: Transitional Assistance Office Staff
From:  Cescia Derderian, Assistant Commissioner for Field Operations
Re: Work Program Participation Review - Phase 2: *Age Nine and Older* Clarification

Clarification

Field Operations Memo 2006-27 informed TAO staff of the need to conduct a desk review to determine whether the AP coded “Youngest Child 2 through school” or “Youngest Child school through 8 ” should be changed to “Youngest Child 9 or older.”

On page 5 of the memo, the instruction read: “If the recipient *does not* keep the appointment, the AU Manager must annotate the report with ‘Appointment not kept.’”

That selection does not exist in the “TAO Response” drop-down box on the “Nonexempt Child 9 or Older” report.

The instruction on page 5 of the memo should have read: “If the recipient *does not* keep the appointment, the AU Manager must annotate the report with ‘Reviewed - Change in Hourly Requirement.’”

We apologize for any confusion this error may have caused.

Questions

If you have any questions, please have your Hotline designee call the Policy Hotline at 617-348-8478.
