



**Commonwealth of Massachusetts**  
*Executive Office of Health and Human Services*  
**Department of Transitional Assistance**  
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**Field Operations Memo 2006-15**  
**March 10, 2006**

**To:** Transitional Assistance Office Staff

**From:**  Cescia Derderian, Assistant Commissioner for Field Operations

**Re:** TAFDC – Elimination of Certain Obsolete Meets Compliance and Good Cause Reasons and “4-Year College” Component

**Purpose of Memo**

In an effort to better track component activity and simplify data on BEACON, effective with BEACON Increment 2.1.19 certain obsolete “Meets Compliance” reasons on the Work Requirements window are being eliminated. Those reasons are: “Meeting WPR through SJS,” “Meeting WPR through WTW” and “Meeting WPR through Voc Rehab.” Additionally, one obsolete “Good Cause” reason is being eliminated from the Good Cause tab of the Monitor Participation window: “Conversion-Good Cause.” None of these reasons will be selectable once BEACON Increment 2.1.19 occurs.

An ESP component/activity: “4 Year College” is being eliminated as a selectable ESP component/activity.

A list of affected AUs with these “Meets Compliance” reasons and “4 Year College” component/activity are being e-mailed to TAOs with this Field Operations Memo. Additionally, as a reminder, the Work Program Required Status Reason of *Ineligible Noncitizen* was obsoleted in early 2004. AUs with this Reason are also included on the report. AU Managers must review the AUs and make appropriate changes as detailed in this memo.

**AU Manager Responsibilities: Meets Compliance**

The “Meets Compliance” reasons of “Meeting WPR through SJS,” “Meeting WPR through WTW” and “Meeting WPR through Voc Rehab” were created to ensure that recipients did not get sanctioned for failure to participate in the Work Program while participating in these components.

**AU Manager  
Responsibilities:  
Meets  
Compliance  
(continued)**

These components do meet the Work Program. For AUs with a “Meets Compliance” reason of “Meeting WPR through SJS,” “Meeting WPR through WTW” and “Meeting WPR through Voc Rehab” selected on the Work Requirements window, AU Managers must:

- if the AU has another valid “Meets Compliance” reason, select that reason from the “Compliance Reason” drop-down list; or
- if the AU does **not** have another valid “Meets Compliance” reason, select “Participation” from the “Compliance Reason” drop-down list (if *not* enrolled in an activity, ensure the recipient is enrolled in an activity meeting the Work Program); and
- save the changes on the Work Requirements window.

Authorize all changes on the Interview Wrap-up window.

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**AU Manager  
Responsibilities:  
4 Year College**

For AUs enrolled in a four-year college, the AU Manager must:

- schedule an appointment for the recipient to enroll him or her in another component;
- at the appointment, ensure that the component/activity of “4 Year College” is terminated; and
- enroll the recipient in another activity following established procedures.

**Note:** A recipient who is participating in an activity at a four-year college, should be enrolled in the *specific* activity. For example: a recipient participating in a skills training activity at UMass should be enrolled in the component/activity of “Skills Training.” If a recipient is enrolled in a two year program at a four year college, he or she should be enrolled in the activity “College (2 Year).”

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**Obsolete Work  
Program  
Required Reason  
Reminder**

The Work Program Required Status Reason of *Ineligible Noncitizen* was obsoleted in early 2004. It is no longer a selectable reason on the TAFDC tab of the Work Requirements window. AU Managers were reminded that at the next case maintenance contact or next eligibility review, whichever came first, the AU Manager should have reviewed the noncitizen’s Work Program status and explained the Work Program requirement to the noncitizen and updated the Work Requirements window for the noncitizen including the appropriate Work Program Required Status Reason.

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**Questions**

If you have any questions, have your Hotline designee call the Policy Hotline at 617-348-8478.

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