



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance
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Field Operations Memo 2005-30
August 1, 2005

To: Transitional Assistance Office Staff
From:  Cescia Derderian, Assistant Commissioner for Field Operations
Re: TAFDC, EAEDC and FS - Changes to the Non-Fraudulent Overpayment Recalculation Process

Purpose of Memo

This Field Operations Memo informs TAO staff about a change in responsibility regarding who manually recalculates non-fraudulent overpayment amounts for Unintentional Program Violations (UPVs) based on appeal decisions.

Change to the Overpayment Recalculation Process: UPVs

Effective immediately, when a UPV appeal decision requires a recalculation of the overpayment amount based on the appeal decision, the recalculation and data entry onto BEACON will be done by the Fraud and Overpayment Referral Screening Unit.

The AU Manager and the Recovery Unit at Central Office will continue to receive a copy of the appeal decision.

The AU Manager must keep the copy of the appeal decision in the AU record. The recalculation based on the appeal decision can be seen on the Results tab in BEACON.

No additional AU Manager action is required.

**Change to the
Overpayment
Recalculation
Process:
UPVs
(continued)**

There are no changes to the **initial** AR Referral process. Please see *A User's Guide*, II-E for procedures on the AR Referral process.

Questions that TAO Staff may have regarding the AR Referral process may be called into Chris DeVries in the Fraud and Overpayment Referral Screening Unit at 617-348-5669 by the TAO Director or designee.

Questions

If you have any questions, please have your Hotline designee call the Policy Hotline at 617-348-8478.
