



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance
600 Washington Street • Boston, MA 02111

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Secretary

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Commissioner

Field Operations Memo 2003-32 A
October 23, 2003

To: Transitional Assistance Office Staff

From: *CS* Cescia Derderian, Assistant Commissioner for Field Operations

Re: ESP Transportation Services - TAFDC

Background

Field Operations Memo 2003-32 gave TAO Staff instructions for making referrals to TransAction Associates for transportation services.

**Delaying
Transportation
Referrals**

AU Managers must **not** make referrals to TransAction Associates *until further notice*. TransAction Associates will not be able to accept/process referrals until their contract is finalized.

TAO Directors will be notified by e-mail when referrals to TransAction Associates may be made.

All other procedures in Field Operations Memo 2003-32 should be followed.

We apologize for any confusion this may have caused.

Questions

If you have any questions, please have your Hotline designee call the Policy Hotline at 617-348-8478.
