

If you do not have a job, you will be required to do community service at a Department-approved community service site.

The Department will help you find a community service site.

You may also combine community service with work and/or an approved education or training activity to meet the Work Program requirement.

Failure to meet the Work Program requirement may result in the loss of TAFDC benefits for yourself and eventually your family.

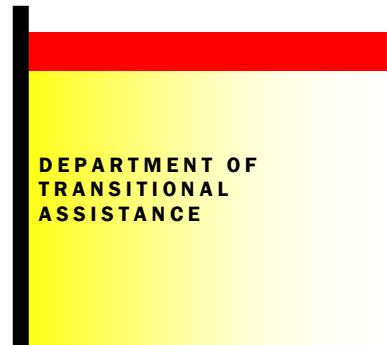
If you need child care, we will help you receive it. If child care is not available, you will not have to meet the Work Program requirement.

If you qualify for an education or training activity, you may receive help with your transportation expenses.

Ask your worker about child care and transportation eligibility.



**FINDING A JOB  
AND REACHING  
SELF-SUFFICIENCY**



## WORK PROGRAM REQUIREMENT

You are work program required.

The Department wants to help you get a job and reach self-sufficiency before your time-limited TAFDC benefits end.

You can meet the Work Program requirement by:

- Working in a job for pay;
- Participating for up to 12 months total in an approved education or training activity;
- Participating in a community service program;
- A combination of the activities listed above; or
- Working full-time in the Full-Employment Program.

If your youngest child is between **two and six years old** you must participate in the Work Program for **20 hours per week**.

If your youngest child is between **six and eight years old**, you must participate in the Work Program for **24 hours per week**.

If your youngest child is age **nine or older**, you must participate in the Work Program for **30 hours per week**.

**If you have a child not included in your TAFDC benefits because of the “Family Cap” rule, talk to your worker about how many hours you have to participate to meet the Work Program requirement.**

If you become pregnant or you or a member of your household becomes disabled, please ask your worker about exemptions from the Work Program requirement.

### 60-DAY WORK SEARCH PERIOD

You have 60 days from \_\_\_\_\_ to find a job or an approved activity.

Your 60-day work search period ends on \_\_\_\_\_.

If, when your 60-day work search period ends, you have not found a job or an approved activity, the Department will select a community service site for you.

Your worker may contact you to check on your progress in finding a job. If necessary, your worker may also make an appointment with you to talk about how you plan to meet the Work Program requirement, what activities you will be doing and what support services you need.

### AFTER THE 60-DAY WORK SEARCH PERIOD ENDS

Your worker may also make an appointment with you when your 60-day work search period ends to again discuss your Work Program responsibilities.

When the 60-day work search period ends, you must meet the Work Program requirement unless you have a good reason. If you feel you have good cause for not meeting the Work Program requirement, talk to your worker. Good cause includes:

- Lack of appropriate and available child care;
- Lack of affordable and reliable transportation;
- Lack of an available and appropriate Community Service site identified by the Department;
- A disability or illness;
- Participating in housing search; or
- Other reasons established by the Department (including a family crisis, emergency or other compelling circumstances).