



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance
600 Washington Street . Boston MA 02111


Argeo Paul Cellucci
Governor

Jane Swift
Lieutenant Governor

William D. O'Leary
Secretary

Claire McIntire
Commissioner

Field Operations Memo 2000-32
December 1, 2000

TO: Transitional Assistance Office Staff
FROM:  Joyce Sampson, Assistant Commissioner for Field Operations
RE: Success of the Section 8 JOBLink Housing Voucher Program

Background

Field Operations Memos 2000-13 and 2000-21 notified AU Managers of the availability of 2,000 JOBLink Section 8 housing vouchers from the Department of Housing and Community Development (DHCD). DHCD requested the Department's help in referring appropriate TAFDC and EA recipients to the JOBLink Project Coordinator for the geographic location where the recipient lives.

**DHCD Says
"Thanks"**

The JOBLink Project Administrator has notified the Department that 2,500 (500 more than the original allotment) JOBLink Section 8 housing vouchers have been issued to date. DHCD acknowledges that because of the efforts of the AU Managers, DHCD was able to issue all of these vouchers within this short period of time. While the 2,500 vouchers identify 2,500 families that are eligible for JOBLink Section 8 housing, not all of the families have been "leased-up" with landlords. The "lease-up" part of the process, finding and leasing units for these families, is now DHCD's goal.

**Continue Making
Appropriate
Referrals**

Having issued all of the initial vouchers, DHCD has created a waiting list for JOBLink Section 8 housing vouchers on which all new referrals will be logged by the date and time received. Names entered on the JOBLink waiting list are also added to other existing Section 8/Housing Choice Voucher program waiting lists.

Referral reminders:

- Use the JOBLink Section 8 Housing Referral form JOBLink-8 dated 7/2000. Discard any remaining JOBLink-8 (3/2000) forms as they are obsolete; and
- Referrals should be sent directly to the JOBLink Project Coordinator for the community where the recipient lives, unless the case has been closed for 12 to 24 months which requires the referral to be sent to Centralized Eligibility Operations, Income Verification Unit. A closed case will not be eligible for the voucher if by the time it is contacted by DHCD more than 24 months have elapsed since the case was closed.

* The list of DHCD Regional Subcontractors is attached (Attachment A) showing two contact person changes for Community Teamwork, Inc. (CTI) and Metropolitan Boston Housing Partnership (MBHP).

DHCD encourages DTA staff to continue making appropriate referrals. However, AU Managers are asked to advise the recipients that, because of the waiting list, many families will not be contacted by the Project Coordinator or have their application further processed in the near future. As JOBLink vouchers become available, families on the waiting list will be contacted and their eligibility determined based on their situation at that time.

If there are any questions about the JOBLink Voucher Project, contact the JOBLink Project Coordinator or DHCD's JOBLink Project Administrator, Leslie Gleason at (617) 727-7130 ext. 353.

Questions

If you have any questions about this memo, please have your Hotline designee call the Policy Hotline at (617) 348-8478.

**DHCD's Regional Subcontractors
JOBLink Project Coordinator**

Berkshire Housing Services, Inc. (BHSI) Tina Lack Tel: (413) 499-4887 ext 127 Fax: (413) 445-7633		Community Teamwork, Inc. (CTI) Helena Pires Tel: (978) 459-0551 ext 310 Fax: (978) 453-9150		Housing Assistance Corp. (HAC) Jane Danby Tel: (508) 771-5400 Fax: (508) 775-7434	
Adams Alford Becket Cheshire Clarksburg Dalton Drury Egremont Florida Great Barrington Hancock Hinsdale Housatonic Lanesborough Lee Lenox Lenoxdale Mill River Monterey MtWashington	New Ashford New Marlborough North Adams Otis Peru Pittsfield Richmond Sandisfield Savoy Sheffield Stockbridge Tyringham Washington Williamstown Windsor	Amesbury Andover Beverly Billerica Boxford Bradford Byfield Chelmsford Danvers Dracut Dunstable Essex Georgetown Gloucester Groveland Hamilton Haverhill Ipswich Lawrence Lowell Lynnfield	Manchester Marblehead Merrimac Methuen Middleton Nahant Newbury Newburyport North Andover Peabody Rockport Rowley Salem Salisbury Saugus Swampscott Tewksbury Topsfield Tyngsborough Wenham Westford	Barnstable Bass River Bourne Brewster Buzzards Bay Cataumet Centerville Chatham Chilmark Cotuit Craigville Cummaquid Dennis Dennisport Eastham Edgartown Falmouth Forestdale Gay Head Gosnold Harwich Harwichport Hyannis Hyannisport	Marstons Mills Mashpee Menemsha Monument Beach Nantucket Oak Bluffs Orleans Osterville Pocasset Provincetown Sagamore Sagamore Beach Sandwich Siasconset Silver Beach Teaticket Tisbury Truro Vineyard Haven Waquoit Wellfleet Woods Hole Yarmouth Yarmouthport

**DHCD's Regional Subcontractors
JOBLink Project Coordinator**

Attachment A

Hampden Hampshire Housing Partnership, Inc. (HAP)		Metropolitan Boston Housing Partnership (MBHP)		Rural Housing Improvement, Inc. (RHI)	
Amelia Sherwood Tel: (413) 785-1251 ext 304 Fax: (413) 731-8723		J.B. Mack Tel: (617) 859-0400 ext 228 Fax: (617) 578-0768		Rachelle Cyr Tel: (978) 297-5300 ext 277 Fax: (978) 297-2606	
Agawam	Ludlow	Allston	Newton	Ashburnham	Milford
Amherst	Middlefield	Arlington	Newtonville	Ashby	Milbury
Ashfield	Monroe	Astor	North Reading	Athol	Millville
Belchertown	Monson	Bedford	Quincy	Auburn	New Braintree
Bernardston	Montague	Belmont	Randolph	Ayer	Northborough
Blandford	Montgomery	Boston	Reading	Baldwinville	Northbridge
Bondsville	New Salem	Braintree	Readville	Barre	Oakham
Brimfield	Northampton	Brighton	Revere	Bellingham	Oxford
Buckland	Northfield	Brookline	Roslindale	Berlin	Paxton
Charlemont	Orange	Burlington	Roxbury	Blackstone	Pepperell
Chester	Palmer	Cambridge	Somerville	Bolton	Petersham
Chesterfield	Pelham	Charlestown	Squantum	Boylston	Phillipston
Chicopee	Plainfield	Chelsea	Stoneham	Brookfield	Princeton
Colrain	Rowe	Chestnut Hill	Wakefield	Charlton	Rockdale
Conway	Russell	Dorchester	Waltham	Cherry Valley	Royalston
Cummington	Shelburne	East Boston	Watertown	Clinton	Rutland
Deerfield	Shelburne	Everett	West Roxbury	Douglas	Shirley
Easthampton	Falls	Holbrook	Weymouth	Dudley	Shrewsbury
Erving	Shutesbury	Hyde Park	Wilmington	Fiskdale	Southbridge
Feeding Hills	South Hadley	Jamaica Plain	Winchester	Fitchburg	Spencer
Florence	Southampton	Lexington	Winthrop	Franklin	Sterling
Gill	Southwick	Long Island	Woburn	Gardner	Sturbridge
Goshen	Springfield	Lynn	Wollaston	Gilbertville	Sutton
Granby	Sunderland	Malden		Grafton	Templeton
Greenfield	Thorndike	Mattapan		Groton	Townsend
Hadley	Three Rivers	Medford		Hardwick	Upton
Hampden	Tolland	Melrose		Harvard	Uxbridge
Hatfield	Turners Falls	Milton		Holden	Warren
Hawley	Wales			Hopedale	Webster
Heath	Ware			Hubbardston	Westborough
Holland	Warwick			Jefferson	Westminster
Holyoke	Wendell			Lancaster	Wheelwright
Huntington	Westfield			Leicester	Whitinsville
Indian Orchard	Westhampton			Leominster	Wilkinsonville
Lake Pleasant	Whately			Lincoln	Winchendon
Leeds	Wilbraham			Village	Worcester
Leverett	Williamsburg			Linwood	
Leyden	Worthington			Lunenburg	
Longmeadow				Mendon	

**DHCD's Regional Subcontractors
JOBLink Project Coordinator**

Attachment A

South Middlesex Opportunity Council (SMOC) Joyce Neslusan Tel: (508) 620-2340 Fax: (508) 620-2336		South Shore Housing Development Corporation (SSHDC) Sharon Hurley Tel: (781) 585-3885 ext 269 Fax: (781) 585-7483	
Acton Ashland Avon Boxborough Canton Carlisle Concord Dedham Dover Foxborough Framingham Holliston Hopkinton Hudson Lincoln Littleton Marlborough Maynard Medfield Medway Millis Natick Needham Norfolk Norwood Plainville Sharon Sherborn Stoughton Stow Sudbury	Walpole Wayland Wellesley Weston Westwood Wrentham	Abington Acushnet Assonet Attleboro Berkley Brant Rock Bridgewater Brockton Bryantville Carver Cohasset Dartmouth Dighton Duxbury East Bridgewater East Freetown Easton Fairhaven Fall River Freetown Green Harbor Greenbush Halifax Hanover Hanson Hingham Hull Humarock Kingston Lakeville Manomet Mansfield	Marion Marshfield Mattapoisett Middleborough Monponset New Bedford North Attleborough Norton Norwell Ocean Bluff Onset Pembroke Plymouth Plympton Raynham Rehoboth Rochester Rockland Scituate Seekonk Somerset Swansea Taunton Wareham West Bridgewater Westport Whitman

