Emergency Assistance Eligibility Standards Effective July 1, 1999

EA
State Letter 1184
Field Operations 99-34

State Letter 1184 transmits two EA standards.

- The assistance unit's (AU's) gross income must be equal to the EA Non-Shelter Standard; or

- The AU applying for temporary emergency shelter benefits whose gross income is more than the EA Non-Shelter Standard must have gross income less than or equal to the EA Shelter Standard.

Field Operations Memo 99-34 provides instructions for determining eligibility for temporary emergency shelter benefits for an AU denied or terminated from shelter on or after July 1, 1999 because its gross income was greater than the TAFDC Eligibility Standard. Transitional Assistance Workers or Homeless Coordinators must review the eligibility for shelter benefits for these AUs by comparing the AU's gross income to the EA Shelter Standard. When the income is equal to or less than the EA Shelter Standard, the AU is eligible for temporary emergency shelter benefits. Select code B in block 12 or the EA-1 to identify an AU whose eligibility for temporary emergency shelter is based on the EA Shelter Standard.

Emergency Assistance Reference Guide

EA
Emergency Assistance Reference Guide

The *Emergency Assistance Reference Guide* has been created to provide TAO staff with instructions for determining EA eligibility for rent arrearage payments, shelter placements, housing search services or disaster benefits, monitoring compliance with shelter placement rules, and completing the necessary EA forms. This reference guide obsoletes Chapter 10: Emergency Assistance, in the old *AFDC Reference Guide.*

FYI

Supervisory Signoff on Match Logs

According to Department procedures, all Match Logs, i.e., Prison, Interstate, etc., sent to Centralized Eligibility Operations have required the signature of a Director or designee.

Effective immediately, this process is the responsibility of the Transitional Assistance Supervisor. Transitional Assistance Supervisors are to review the information provided for accuracy and completeness and to sign and send all match logs to Centralized Eligibility Operations.

FYI

Noncitizen Desk Guide Online

The Noncitizen Desk Guide is now available online. To access the Noncitizen Desk Guide Online go to Policy Online and select the bullet called "Noncitizen Desk Guide Online." Select "Instructions" for navigating the desk guide.