

From the Hotline - FS Noncitizen Issues

- Q. I have a combination case (FS/SSFSP) in which several members share in a TAFDC grant, one member a family cap child. If I enter Type GR with the grant, will the grant be prorated properly?
- A. No. The GR entry tells PACES to prorate the grant among all active food stamp AU members. Since the family cap child, is active in the food stamp AU but, is not active in the TAFDC AU, the TAFDC grant must be prorated manually and entered on the PACES Worksheet as OU income. **Do not use Type GR income unless all members are included in the TAFDC AU.**
- Q. I have a combination case (FS/SSFSP) which contains an undocumented/illegal noncitizen. How do I prorate the income of an undocumented/illegal noncitizen?
- A. PACES prorates income among all active food stamp AU members (Status 1, Status 2, Status 6, Status 7). Since undocumented/illegal noncitizens are entered on PACES as Status 0, the income of the undocumented/illegal noncitizen must be manually prorated. Shelter costs must be prorated manually as well if the undocumented/illegal noncitizen pays/is billed shelter costs. *See Field Operations Memo 92-51 for detailed instructions.*
- Q. How is Type 'FS' Income treated in a combination (FS/SSFSP) case?
- A. The Type 'FS' Income belongs to the sanctioned member. If the sanctioned member is SSFSP-eligible, the Type 'FS' Income must be prorated, as must shelter costs. Shelter costs must also be prorated if the sanctioned SSFSP-eligible member pays or is billed shelter costs.



NPA Food Stamp Worker Responsibility for Extension-related Closed TAFDC Cases

TAFDC *The TAFDC Procedural Guide Update 027*

The procedures for Transitional Assistance Workers transferring NPA Food Stamp benefits for extension-related closed TAFDC cases to the NPA Food Stamp unit are changing. Specifically: when a former TAFDC recipient with food stamp benefits is recertified for the first time, the case is transferred to the NPA unit.

The Online Update 026

All Volume 1: *PACES User's Guide* Appendix D: Service Area Listing/Service Area Listing By Office Number

Appendix D: Service Area Listing and Service Area Listing By Office Number have been revised to reflect the move of the Boston Family Housing Office from Central Office to the Dorchester TAO.