

PPER Email 2015-7: DTA Registration Face Sheet (Issued 2/6/2015)

Effective immediately staff is instructed to begin using the revised *DTA Registration Face Sheet*. The *DTA Registration Face Sheet* has been revised to ensure that the applicant/client is aware that providing the Social Security Number is optional.

The form can be found in Policy Online in the Online Forms folder under Alphabetical Listings and Cross Programs and in the Business Process Redesign folder under Forms/Handout. The form can be printed and copied as needed.

TAO managers must ensure that all existing DTA registration Face Sheets are destroyed.

[DTA Registration Face Sheet](#)

[DTA Registration Face Sheet \(S\)](#)