



*Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance*

CHARLES D. BAKER
Governor

MARYLOU SUDDERS
Secretary

KARYN POLITO
Lieutenant Governor

JEFF McCUE
Commissioner

**Online Guide Transmittal 2018-40
June 29, 2018**

To: Department of Transitional Assistance Staff
From: Paul Sutliff, Assistant Commissioner for Programs and Field Operations
Re: TAFDC: Automating the Transportation Benefit

Overview

TAFDC clients who are:

- participating in an ESP activity (including employment); and
- have an approved EDP

are eligible to receive a monthly Transportation benefit of \$80. The process of delivering the benefit to clients relies on a manual process and is time-consuming for case managers.

Purpose

Effective July, 2018, the \$80 Transportation benefit will be issued automatically each month for every eligible TAFDC client. This includes clients who are:

- employed and/or are otherwise engaged in appropriate activities that fulfill their work program requirement;
 - ESP required (teen parents and certain legal noncitizens) who are meeting their hourly requirement;
 - exempt but engaged in an activity for 10 hours per week; or
 - not meeting their work program or hourly requirement because they have good cause.
-

600 Washington Street • Boston MA 02111

www.mass.gov/dta • @DTA_Listens

**Purpose
(continued)**

The new procedures for transportation benefits being issued are found in the new Transportation Benefit Procedures page in the Online Guide.

**New Online
Guide Page**

Topic: TAFDC
Book: Services
Chapter: Transportation
Page: Transportation Payment Procedures

**Revised Online
Guide Pages**

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: School Attendance Requirements

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Teen Parents
Page: Not Meeting School Attendance Requirements –
Ongoing

Topic: TAFDC
Book: Program Nonfinancial Requirements
Chapter: Monitoring Work Program & Work Participation
Page: Monitor Participation Page

Topic: TAFDC
Book: Services
Chapter: Transportation
Page: Transportation Overview

Topic: TAFDC
Book: Services
Chapter: Transportation
Page: Advance Transportation Payments (formerly Advance
and Ongoing Transportation Payments)

**Revised Online
Guide Pages
(continued)**

Topic: TAFDC
Book: Services
Chapter: Transportation
Page: Transportation Policy and Procedures

Topic: TAFDC
Book: Basic Case Activities & Maintenance
Chapter: Reevaluations
Page: Reevaluations – TAFDC

Topic: TAFDC
Book: Basic Case Activities & Maintenance
Chapter: Views
Page: Daily Priority Action Views

**Obsolete Online
Guide Pages**

Topic: TAFDC
Book: Services
Chapter: Transportation
Page: Determining the Transportation Payment

Topic: TAFDC
Book: Services
Chapter: Transportation
Page: Authorizing Transportation Payments

Topic: TAFDC
Book: Services
Chapter: Transportation
Page: Transportation Approval

Obsolete View

The TAFDC Clients with Employment view is now obsolete.

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA Mailbox.

Systems issues should be directed to the Systems Support Help Desk.
