



*Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance*


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**Online Guide Transmittal 2022-63
July 27, 2022**

To: Department of Transitional Assistance Staff
From:  Sarah Stuart, Associate Commissioner for Change Management
Re: SNAP: MassHealth Combo Application for SNAP

Overview

The Department has been working with MassHealth and the Executive Office of Health and Human Services to better connect clients with services for which they are eligible and to streamline the application process. The primary goal of these efforts is to ensure that MassHealth clients who are likely eligible for SNAP based on financial and nonfinancial circumstances, are aware and able to apply in a simplified manner.

Previously, the Department expanded the collaboration with MassHealth to include adding a checkbox to both the MassHealth paper application and renewal forms, allowing MassHealth applicants to simultaneously apply for SNAP benefits.

Now MassHealth clients applying or renewing their MassHealth benefits online will also be able to check the SNAP box and have their basic demographic data electronically transferred to DTA. The information will appear similar to a SNAP Web Application Data Sheet, and an RFA will automatically be completed. Since the MassHealth application/renewal will only transfer basic demographic data, staff are reminded that interviews must be completed for any type of MassHealth SNAP application. This is anticipated to go live on July 27, 2022.

Purpose

The purpose of this Online Guide update is to advise staff that MassHealth clients who apply or renew their MassHealth applications online will have their basic demographic data electronically transferred to DTA upon checking the SNAP box. These SNAP applications are to be processed the same way regular SNAP web applications are processed. Staff are reminded that all MassHealth SNAP applications must have an interview completed.

**Revised
Online Guide
Pages**

Topic: SNAP
Book: Application Processing
Page: MassHealth Combo Application for SNAP

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA.Procedural Issues Mailbox.

Systems issues should be directed to the Systems Support Help Desk.
