



***Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance***

CHARLES D. BAKER
Governor

MARYLOU SUDDERS
Secretary

KARYN POLITO
Lieutenant Governor

AMY KERSHAW
Commissioner

**Online Guide Transmittal 2021-57
July 22, 2021**

To: Department of Transitional Assistance Staff
From:  Sarah Stuart, Associate Commissioner for Change Management
Re: Cross Programs: Consolidated Rights and Responsibilities

Overview

As part of the continuing effort to align SNAP and Economic Assistance policy, the Department will use one Rights and Responsibilities (R&R) language for all programs.

The consolidated R&R language will appear on application, IR, recertification, and reevaluation forms. Although the language will be identical across programs, individual program requirements are covered in the R&R, where necessary.

These changes will be reflected on forms generated through BEACON beginning July 9, 2021. Paper applications available online and through document production have also been updated. Staff can read a copy of the consolidated R&R language in the new [Rights and Responsibilities](#) page in the Online Guide Notices/Forms book.

Note: The temporary COVID-19 recertification form and Bay State CAP recertification forms are not included in these updates.

Purpose

The purpose of this Online Guide Transmittal is to advise staff of the implementation of the consolidated R&R for SNAP, TAFDC, and EAEDC.

**New Online
Guide Pages**

Topic:	Notices/Forms
Book:	Cross Program
Page:	Rights and Responsibilities

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to DTA.Procedural Issues.

Systems issues should be directed to the Systems Support Help Desk.
