



*Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance*

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**Online Guide Transmittal 2019-65
September 19, 2019**

To: Department of Transitional Assistance Staff
From: Paul Sutliff, Assistant Commissioner for Programs and Field Operations
Re: SNAP: Clarification Regarding the Verification of Identity

Overview

To issue SNAP benefits, the Department requires verification of identity. However, this requirement only applies to the grantee or primary applicant (or any authorized representative applying on the household's behalf). No other household members are required to verify identity.

For non-grantees, the household is required to provide a social security number (SSN), which can be electronically validated by SSA. This is a separate verification requirement.

Purpose

The purpose of this Online Guide Transmittal is to advise staff that various Online Guide pages have been updated with clarification on the SNAP identity verification requirement.

**Revised Online
Guide Pages**

Topic: SNAP
Book: Eligibility Requirements
Chapter: Household Composition
Page: Add a New Person as a SNAP Household Member

Topic: Cross Programs
Book: Verifications
Chapter: Verification Types
Page: Permanent Verifications

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email them to DTA.Procedural Issues.

Systems issues should be directed to the Systems Support Help Desk.
