



***Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance***

CHARLES D. BAKER  
Governor


MARYLOU SUDDERS  
Secretary

KARYN POLITO  
Lieutenant Governor

JEFF McCUE  
Commissioner

**Online Guide Transmittal 2019-64  
August 21, 2019**

**To: Department of Transitional Assistance Staff**

**From:**  **Paul Sutliff, Assistant Commissioner for Programs and Field Operations**

**Re: Cross Programs: Noncitizen Resources**

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**Overview**

Department policies and procedures have long required that clients be U.S. citizens or have a verified eligible noncitizen status to receive benefits. Although there have been no changes to noncitizen eligibility for DTA programs, new federal rules and reports have raised questions and concerns from clients and stakeholders.

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**Purpose**

This purpose of this Transmittal is to remind staff:

- there are no changes to DTA program eligibility as it relates to noncitizens; and
  - of updated noncitizen resources.
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**Staff  
Obligations**

The Noncitizen Resource Brochure (English and Spanish) has been updated to reflect changes in contact information.

If a client has immigration related questions be sure to ask the client if they need a copy of the *What Noncitizens Need To Know* or the *Noncitizen Resource Brochure*.

Staff are reminded that they are not to provide advice on or to speculate to the effects of immigration policies. Clients with questions about the potential impact of benefits on their status must be referred to one of the community partner agencies listed on the *Noncitizen Resource Brochure*.

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**Questions**

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA Procedural Issues Mailbox.

Systems issues should be directed to the Systems Support Help Desk.

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