



*Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance*


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Commissioner

**Online Guide Transmittal 2019-49  
July 25, 2019**

**To: Department of Transitional Assistance Staff**  
**From:  Paul Sutliff, Assistant Commissioner for Programs and Field Operations**  
**Re: SNAP: School Employee Clarifications**

**Overview**

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In response to feedback received from staff via the June Supervisor Webinar and through the Procedural Mailbox, clarifications have been made to the School Employees page.

**Purpose**

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This Transmittal advises staff that Example 4 in the School Employee Online Guide page has been revised to provide clarification.

**Revised Online Guide Page**

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<b>Topic:</b>	SNAP
<b>Book:</b>	Eligibility Requirements
<b>Chapter:</b>	Income
<b>Subchapter:</b>	School Employees
<b>Page:</b>	School Employees

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**Questions**

If you have any policy or procedural questions after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA Policy Mailbox.

Systems issues should be directed to the Systems Support Help Desk.

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