



*Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance*

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Governor


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Secretary

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Lieutenant Governor

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Commissioner

**Online Guide Transmittal 2018-86  
December 21, 2018**

**To: Department of Transitional Assistance Staff**

**From:**  **Paul Sutliff, Assistant Commissioner for Programs and Field Operations**

**Re: Cross Programs – The 2019 Earned Income Tax Credit (EITC), Massachusetts Earned Income Credit (EIC), Child Tax Credit (CTC) and Child Care Assistance Mailing**

**Overview**

In January, The Department will issue the annual Earned Income Tax Credit (EITC), Massachusetts Earned Income Credit (EIC), Child Tax Credit (CTC) and child care assistance informational mailing. The mailing is scheduled to begin January 2, 2019.

The mailing will be sent to all active TAFDC clients, certain former TAFDC clients whose cases closed on or after January 1, 2018, and all active SNAP households, excluding SNAP households receiving TAFDC, Bay State CAP or SSI.

**Note:** TAFDC cases that closed during the 12 months preceding the mailing due to the death of the grantee and those closed because the client is no longer a Massachusetts resident will be omitted from the mailing.

In addition, the Mass Cash Back website will be decommissioned and no longer available as of December 31, 2018. Once the website is decommissioned, a user message will display to redirect clients to: [www.irs.gov/eitc](http://www.irs.gov/eitc) for information on the Earned Income Tax Credit. All TAO's have been directed to remove Mass Cash Back posters. A manually generated list of free tax sites has been obsoleted and is no longer available. Free tax assistance sites can be located at <https://irs.treasury.gov/freetaxprep/>.

**Purpose**

The purpose of this transmittal is to inform staff about:

- the scheduled EITC/EIC/CTC and child care assistance mailing;
  - decommissioning of the Mass Cash Back website;
  - the obsolete list of free tax assistance sites to TAO's; and
  - updates to relevant Online Guide pages.
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**Revised Online  
Guide Pages**

**Topic:** Scheduled Mailings/Projects  
**Book:** EITC/CTC/EIC & Child Care Mailing  
**Page:** EITC/CTC/EIC & Child Care Mailing

**Topic:** Scheduled Mailings/Projects  
**Book:** EITC/CTC/EIC & Child Care Mailing  
**Page:** EITC/CTC/EIC Brochure

**Topic:** Scheduled Mailings/Projects  
**Book:** EITC/CTC/EIC & Child Care Mailing  
**Page:** Child Care Fact Sheet

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**Obsolete Online  
Guide Page**

**Topic:** Scheduled Mailings/Projects  
**Book:** EITC/CTC/EIC & Child Care Mailing  
**Page:** Free Tax Assistance Sites

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**Questions**

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA Mailbox.

Systems issues should be directed to the Systems Support Help Desk.

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