



*Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance*

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**Online Guide Transmittal 2017-72
September 1, 2017**

To: Department of Transitional Assistance Staff
From: Sarah Stuart, Associate Commissioner for Change Management
Paul Sutliff, Assistant Commissioner for Field Operations
Re: TAFDC and EAEDC: Fair Market Car Valuation

Overview

Kelley Blue Book <https://www.kbb.com/> is a car valuation source which assists staff in determining the value of a client's vehicle. When utilizing Kelley Blue Book, instructions require DTA staff to choose from three options: trade-in value, instant cash offer or private party sale, to complete the valuation.

Effective immediately, all fair market vehicle valuations will be determined by utilizing the Trade-In Value on Kelley Blue Book or any other car valuation source.

Important: If the valuation of the vehicle is disputed, submission of a current estimate from a licensed car dealership is acceptable.

Purpose

This Online Guide Transmittal advises staff about determining fair market vehicle valuations on the Kelley Blue Book site and updates to the Online Guide page.

BEACON Online The following page is being updated.
Guide Page
Update

Topic: TAFDC
Book: Financial Requirements
Chapter: Assets
Sub-Chapter: Countable Assets
Page: Asset Types - Vehicles

Questions

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA Mailbox.

Systems issues should be directed to the Systems Support Help Desk.
