



*Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance*

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Secretary

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Commissioner

**Online Guide Transmittal 2017-77  
September 29, 2017**

**To:**  **Department of Transitional Assistance Staff**

**From:**  **Sarah Stuart, Associate Commissioner for Change Management**

 **Paul Sutliff, Assistant Commissioner for Field Operations**

**Re:** **TAFDC: Extension Disposition Reason for Exempt Clients**

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**Overview**

Extensions may be granted to clients who document a good faith effort to obtain employment and/or address barriers preventing employment and cooperate with the Department's rules and regulations while receiving TAFDC. The goal of the extension is to provide temporary assistance while clients complete their work toward self-sufficiency.

After all recommendations have been completed for a TAFDC extension request, case managers must use the Extension Request Disposition page to record the extension decision. If the request is denied or closed, the case manager must select a disposition reason.

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**Purpose**

The purpose of this Transmittal is to advise TAO staff that, effective October 2, 2017, the reason: "You are now exempt", must be selected when a client is denied a TAFDC extension because s/he has become exempt from the 24-month Time Limit.

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**Revised Online  
Guide Pages**

**Topic:** TAFDC  
**Book:** Program Nonfinancial Requirements  
**Chapter:** Extension of Benefits Beyond the 24-Month  
Period  
**Page:** Extension Request Process: Conclusion

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**Questions**

If you have any policy or procedural questions, after conferring with the appropriate TAO personnel, please have your Systems Information Specialists or TAO management email the DTA Mailbox.

Systems issues should be directed to the Systems Support Help Desk.

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