



*Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance*

CHARLES D. BAKER  
Governor

MARYLOU SUDDERS  
Secretary

KARYN POLITO  
Lieutenant Governor

JEFF McCUE  
Commissioner

**Online Guide Transmittal 2016-38  
August 26, 2016**

**To:** Department of Transitional Assistance Staff

**From:** Sarah Stuart, Associate Commissioner for Program and Policy Implementation  
Paul Sutliff, Assistant Commissioner for Field Operations

**Re:** TAFDC – Clothing Allowance, September 2016

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**Overview**

The Department will issue a nonrecurring clothing allowance of \$250 per eligible TAFDC client under the age of 19 for September 2016.

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**Purpose**

This Online Guide Transmittal advises DTA staff about:

- who is eligible;
  - payment amounts;
  - payment dates;
  - notices; and
  - revised and new Online Guide pages.
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**Who is Eligible and Payment Amounts**

A payment of \$250 (separate from the semi-monthly payment) will be issued for each TAFDC eligible client under age 19 effective September 1, 2016. If a client under age 19 becomes eligible between September 1, 2016 and September 30, 2016 inclusive, s/he will receive a supplemental payment of \$250 at a later date. The schedule of supplemental payments is on page 2 of this Online Guide Transmittal.

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**Who is Eligible and Payment Amounts**  
(continued)

**Note:** A child born after a family cap date is ineligible for a clothing allowance, unless a waiver or exception of the family cap rule for that child has been granted by September 30 of the year in question. Children receiving SSI are not eligible for a clothing allowance.

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**Payment Dates**

For clients eligible on September 1, all clothing allowance payments will become available to clients on August 30, 2016, whether they receive benefits through direct deposit or EBT.

For clients eligible during the month of September 2016, supplemental payments will be available on September 23, October 21, November 18 and December 23 (notices should arrive on or about those dates) whether they receive benefits through direct deposit or EBT, based on approval on the dates in the chart below:

Clients eligible during September and are approved between:	Supplemental clothing allowance issuance date:
Sept 1 – Sept 21	Sept 23
Sept 22 – Oct 19	Oct 21
Oct 20 – Nov 16	Nov 18
Nov 17 – Dec 21	Dec 23

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**Notices**

Clients will be sent a notice informing them of the clothing allowance and their amount, on or about the date the clothing allowance becomes available.

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**Revised Online  
Guide Pages**

The following Online Guide pages have been revised:

**Topic:** Scheduled Mailings/Projects

**Book:** Clothing Allowance

**Page:** Clothing Allowance

**Topic:** Scheduled Mailings/Projects

**Book:** Clothing Allowance

**Page:** Clothing Allowance Policy and Procedures

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**Revised Online  
Guide Pages  
(continued)**

**Topic:** Notices/Forms

**Book:** TAFDC

**Chapter:** TAFDC Notices

**Page:** Sample Clothing Allowance Notice

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**Obsolete  
Memos**

The following memos are obsolete:

- Operations Memo 2000-24, September 2000 Clothing Allowance;
- Operations Memo 2001-33, TAFDC – Clothing Allowance, September 2001;
- Operations Memo 2002-19, TAFDC – Clothing Allowance, September 2002;
- Operations Memo 2003-18, TAFDC – Clothing Allowance, September 2003;
- Operations Memo 2004-31, TAFDC – Clothing Allowance, September 2004;
- Operations Memo 2005-39, TAFDC – Clothing Allowance, September 2005;
- Operations Memo 2006-34, TAFDC – Clothing Allowance, September 2006;
- Operations Memo 2007-43, TAFDC – Clothing Allowance, September 2007;
- Operations Memo 2008-45, TAFDC – Clothing Allowance, September 2008;
- Operations Memo 2009-49, TAFDC – Clothing Allowance, September 2009;
- Operations Memo 2010-38, TAFDC – Clothing Allowance, September 2010;
- Operations Memo 2011-40A, TAFDC – Clothing Allowance, September 2011;
- Operations Memo 2012-40, TAFDC – Clothing Allowance, September 2012;
- Operations Memo 2013-45, TAFDC – Clothing Allowance, September 2013; and
- Operations Memo 2014-50, TAFDC – Clothing Allowance, September 2014.

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**Obsolete  
Transmittal**

The following Online Guide Transmittal is obsolete:

- OLG 2015-45 TAFDC – Clothing Allowance.

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**Questions**

If you have any questions, please email the DTA Mailbox.  
Systems questions should be directed to the Systems Support Help Desk.

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