



***Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance***

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Governor

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Secretary

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Lieutenant Governor

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Commissioner

**Online Guide Transmittal 2015-66
December 21, 2015**

To: Department of Transitional Assistance Staff

From: *AOS* **Anne O'Sullivan, Assistant Commissioner for Change Management**

Re: Cross Program – Client Addresses on the Massachusetts Official Mail-In Voter Registration Form

Overview

As part of the National Voter Registration law, DTA has an obligation to offer applicants and clients the opportunity to complete a Voter registration form.

To avoid any confusion about how a homeless individual declares an address on the *Massachusetts Official Mail-In Voter Registration Form*, a new sentence has been added to pages in the Online Guide.

Purpose

The purpose of this transmittal is to inform staff that homeless individuals may use a small map on the *Massachusetts Official Mail-In Voter Registration Form* to provide an address if the individual does not have a conventional address.

**Revised
BEACON Online
Guide Books**

Topic: Cross Program
Book: Voter Registration
Chapter: Overview and Administrative Responsibilities
Page: TAO Staff Responsibilities

Topic: Cross Program
Book: Voter Registration
Chapter: Overview and Administrative Responsibilities
Page: Voter Registration Overview

Topic: Cross Program
Book: Voter Registration
Chapter: Instructions for Assisting Clients in Voter Registration
Page: Completing the Massachusetts Official Voter
Registration Form in the Office

Questions

If you have any questions, please email the DTA Mailbox.
Systems questions should be directed to the Systems Support Help Desk.
