



*Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance*

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**Online Guide Transmittal 2015-58
November 23, 2015**

To: Department of Transitional Assistance Staff
From: Anne O'Sullivan, Assistant Commissioner for Change Management
Re: SNAP: Bay State CAP Conversion and Automatic Recertification of Bay State CAP AA Forms

Overview

Bay State CAP, implemented in 2005, was developed through the cooperative effort of the Department of Transitional Assistance (DTA), the Social Security Administration (SSA) and the United States Department of Agriculture (USDA). Over the past two years, there has been a steady decline in the number of Bay State CAP households that have originated from the SSA, even though many SNAP clients who receive SSI are eligible for Bay State CAP. The Department is committed to identifying eligible Bay State CAP households and is taking steps to ensure that they receive this important benefit.

Purpose

The purpose of this memo is to inform staff of the two Bay State CAP initiatives outlined below:

1. The Department identified 16,000 households currently receiving regular SNAP benefits but whose household circumstances met Bay State CAP criteria. These cases were converted to Bay State CAP on the weekend of October 24, 2015. It is anticipated that additional cases will be converted before the end of the year.
2. The Bay State CAP AA recertification form (FS-BSC-RC/AA), sent to households who are coded by SSI as living alone, will be automatically recertified in BEACON, provided the form meets a predetermined set of criteria.

**New Online
Guide Page**

Topic: SNAP
Book: Bay State CAP
Page: Bay State CAP Conversion

**Revised Online
Guide Page**

Topic: SNAP
Book: Bay State CAP
Page: Bay State Recertification

Questions

If you have any questions, please email the DTA Mailbox.
Systems questions should be directed to the Systems Support Help Desk.
