



***Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Transitional Assistance***

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Governor

MARYLOU SUDDERS  
Secretary

KARYN POLITO  
Lieutenant Governor

JEFF McCUE  
Commissioner

**Online Guide Transmittal 2015-45  
August 7, 2015**

**To:** Department of Transitional Assistance Staff  
**From:** *AOS* Anne O'Sullivan, Assistant Commissioner for Change Management  
**Re:** TAFDC – Clothing Allowance, September 2015

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**Overview**

The Department will issue a nonrecurring clothing allowance of \$200 per eligible TAFDC client under the age of 19 for September 2015.

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**Purpose**

This Online Guide Transmittal advises DTA staff about:

- who is eligible;
  - payment amounts;
  - payment dates;
  - notices; and
  - revised and new Online Guide pages.
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**Who is Eligible and Payment Amounts**

A payment of \$200 (separate from the semi-monthly payment) will be issued for TAFDC clients under age 19 on August 29, 2015 if they are eligible effective September 1, 2015. If a client becomes eligible effective September 1 at a later date, he or she will receive a supplemental payment on one of the dates listed on the next page.

TAFDC clients under age 19 will receive a prorated amount if they become eligible after September 1, 2015. These clients will receive a supplemental payment on one of the dates listed on the next page.

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**Payment Dates**

For clients eligible on September 1, all clothing allowance payments will become available to clients on August 29, 2015, whether they receive benefits through direct deposit or EBT.

Supplemental payments will be available on September 18, October 23, November 20 and December 18 to households with eligible clients under age 19 who become eligible during the month of September 2015 and are approved on the dates in the chart below:

For clients who become eligible during September and are approved between:	the supplemental clothing allowance will be available on (notices should arrive on or about those dates):
Sept 1 – Sept 16	Sept 18
Sept 17 – Oct 21	Oct 23
Oct 22 – Nov 18	Nov 20
Nov 19 – Dec 16	Dec 18

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**Notices**

Clients will be sent a notice informing them of the clothing allowance and their amount, on or about the date the clothing allowance becomes available.

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**Revised Online Guide Pages**

The following Online Guide pages have been revised:

**Topic:** Scheduled Mailings/Projects  
**Book:** Clothing Allowance  
**Page:** Clothing Allowance

**Topic:** Scheduled Mailings/Projects  
**Book:** Clothing Allowance  
**Page:** Clothing Allowance Policy and Procedures

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**New Online Guide Page**

**Topic:** Cross Programs  
**Book:** Notices/Forms  
**Chapter:** TAFDC Notices  
**Page:** Clothing Allowance Notice

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**Questions**

If you have any questions, please email the DTA Mailbox. Systems questions should be directed to the Systems Support Help Desk.

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