

TAFDC: Early Education and Care, Additional Policy Changes

TAFDC
Field Operations Memo
2006-57

This memo alerts TAO staff to the following additional EEC policy changes which will streamline voucher services for TAFDC recipients:

- EEC has instructed the Child Care Resource and Referral agencies (CCR&Rs) to accept the DTA Child Care Referral notice as proof of the TAFDC recipient's eligibility for child care and not require duplicate documentation from recipients;
- CCR&R counselors will write the voucher for the days and number of hours indicated on the DTA Child Care Referral notice and include additional hours, when appropriate;
- CCR&R counselors will contact AU Managers to correct unclear or discrepant information; and
- AU Managers are asked to note on the Child Care Referral notice the number of credit hours per course the recipient in a post-educational component is taking.

Special Procedures in Colon, et al., v. Wagner Court Order

EA
Field Operations Memo 2006-58

On December 21, 2006, the Department issued notices to families who were terminated from EA shelter between December 2005 and November 2006. This memo explains the steps to take when a family who received the *Colon v. Wagner* notice comes into a TAO to reapply for shelter benefits.

FYI

BEACON Online Help Updates Issued in December 2006

BEACON Online Help Update Issue #4 (12/20/06)

FYI

Case Record Access and BEACON

Individuals (and their designated representatives) have the right to review and copy information in their case record. A case record includes electronic information that is maintained in BEACON as well as the individual's physical case record. Accordingly, an individual may request and is entitled to copies of BEACON screens. The Department is currently developing a protocol to assist AU Managers with these types of case record requests. See 106 CMR 701.330 (Transitional Cash Assistance) and 106 CMR 360.300 and 360.400 (Food Stamps) for specific program policies.

