



Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Transitional Assistance
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Field Operations Memo 2009-51
September 11, 2009

To: Transitional Assistance Office Staff
From:  John Augeri, Assistant Commissioner for Field Operations
Re: TAFDC – Competitive Integrated Employment Services (CIES)
Procurement: Vendors

Background The Competitive Integrated Employment Services (CIES) procurement is an EOHHS Secretariat-wide initiative from which participating agencies (including DTA) purchase an array of services to support clients in obtaining work and reaching self-sufficiency. Under the CIES procurement process, vendor contracts began August 1, 2009.

Field Operations Memo 2009-45 informed TAO staff about changes to ESP activities as a result of the CIES procurement process and explained which clients were best served by the new activities.

Purpose of Memo This Field Operations Memo informs TAO staff about the vendors who were awarded contracts through the CIES procurement process and the number of available slots for each vendor in the specific component/activity.

This information is also available on the intranet at DTA Online. Click on “Resource Inventories” and click on “Employment Services Program (ESP).”

Note: Vendors for the following activities/programs have not changed: High School and GED programs (including the Young Parents Program), Community Colleges, Community Service, Child Care and Transportation.

TAO Listing of Vendors

A listing of vendors by TAO will be e-mailed with this Field Operations Memo. The far right hand columns of this list are the CIES component/activities of:

- Employment Ready;
- Employment Training and Education;
- Employment Supports; and
- Enhanced Employment Supports

with available slots for each component/activity for each vendor.

Referring Clients to Vendors: Services Provided

Before referring a client to a particular vendor, case managers should look at the “Comments” section of the “Resource Detail” window. This section will provide information about the vendor activity and contact information and will be useful for case managers who are referring clients to new vendors. Referrals should continue to be made to vendors following established procedures in *A User’s Guide: Transitional Assistance Programs and BEACON*, Chapter XII, Section A and Field Operations Memo 2009-45.

While slots may be limited for some CIES components/activities, case managers are strongly encouraged to make referrals immediately to the appropriate CIES component/activity for their clients until the slots are no longer available. TAOs that have maximized utilization will be prioritized should any additional resources become available.

Questions

If you have any questions, please have your Hotline designee call the Policy Hotline.
